



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

7 May 2026

DIVISION MEMORANDUM

No. 229, s. 2026

**CONDUCT OF ASSESSMENT AND TECHNICAL ASSISTANCE CUM
WORKSHOP ON THE UTILIZATION OF DEPED MOOE SYSTEM**

To: Assistant Schools Division Superintendents
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the continuous monitoring conducted by the DepEd Central Office and Regional Offices on the utilization of the DepEd MOOE Web-Based System, a series of assessment and technical assistance cum workshop activities shall be conducted from 9:00 AM onwards on the following dates and venues:

May 13, 2026	Accounting Office Staff	Face-to-face SDO Conference Hall
May 14, 2026	Congressional District 1 including schools in SDO Calaca City	Virtual via MS Teams
May 19, 2026	Congressional District 2	
May 26, 2026	Congressional District 3	
May 27, 2026	Congressional District 4	

2. This activity aims to ensure compliance with the Department's implementation of the DepEd MOOE System for the effective monitoring of the release, receipt, utilization, and reporting of School MOOE Funds within the Division.
3. Participants to this activity include the following:
 - School Heads / Designated Special Disbursing Officers, or
 - Designated staff authorized to manage the DepEd MOOE Web-Based System of all non-implementing unit schools; and
 - Accounting Section personnel assigned to the evaluation of schools' cash advances and liquidation reports.
4. The meeting link for the virtual sessions shall be communicated to all concerned participants prior to the scheduled activity to allow sufficient time for access and preparation.



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
Telephone: (043)722-1840 / 722-1796
Email Address: deped.batangas@deped.gov.ph
Website: www.depedbatangas.com



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5. For inquiries and other concerns, please contact the Accounting Section through email at sdobatangas.accounting@deped.gov.ph .
6. Wide and immediate dissemination of and compliance with this memorandum is desired.


MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent

Encl. : None

Reference: None

To be indicated in the Perpetual Index under the following subject:
Issuances – Division Memorandum

EUA/ ASSESSMENT AND TECHNICAL ASSISTANCE CUM WORKSHOP ON THE UTILIZATION OF DEPED MOOE SYSTEM/ R2-151738/May 7, 2026